An Embrace Living Community



Dear Applicant:

In response to your inquiry, enclosed is an application packet for Greencastle of Bayonet Point. This packet includes eligibility requirements and application papers. **Please read all this information.**

Please complete, sign and date the application papers. Any section left blank will deem the application "incomplete" and be returned to you. If any question on the forms does not apply to you, please mark it with an "n/a" or cross-through it.

Once a complete application is received, it is reviewed for preliminary eligibility according to HUD requirements. If preliminary eligibility is met, your name will be placed on the waiting list. Your name on the waiting list does not guarantee eligibility nor does it ensure housing.

This property maintains a substantial waiting list. Management cannot guarantee housing within your time frame. The waiting list is maintained in chronological order based on date and time of your application. Preference is given to extremely low income applicants or applicants displaced by government or natural disaster.

The waiting list is updated at least annually with written notification to applicants on the list. You are required to respond by returning the updated form. It is your responsibility to notify the facility office should your address, phone, or family composition change.

A thorough screening for eligibility and suitability is not done until your name is at the top or near the top of the list and you are being considered for admission. Please refer to the enclosed "Tenancy Requirement and Screening".

Sincerely,

Manager



An Embrace Living Community

11722 La Madera Blvd | Port Richey FL 34668-1172 O 727.869.6617 | F 727.869.6747 | TTY 711 | gcbayonetpt@embraceliving.org

Our Community

Greencastle of Bayonet Point is a four story building with 80 units of government subsidized housing for seniors.

The community, located at 11722 LaMadera Boulevard in Port Richey, Florida, is owned and operated by Embrace Living Communities. The building opened in October of 1994.

The community offers 20 studio units and 60 one bedroom units. 12 are wheelchair accessible.

Greencastle of Bayonet Point offers an on-site manager and service coordinator whom have completed national certification programs. Maintenance is also on site.

The community's board is a partnership between business, religious and political leaders from neighboring churches and the community.

Your Home Includes:

*Modern Energy Star appliances (stove, refrigerator) *Air conditioning *Emergency alert / pendant system *Exhaust fans in the bathroom *Water, heat and garbage removal

Other Community Features Are:

- *Access-control entrance
- *On-site Management
- *On-site Service Coordinator
- *24 Hour on-call maintenance
- *Wheelchair accessible
- *Parking
- *On site laundry facilities
- *Commitment to recycling in all building areas
- *Facility managed van for resident transportation

*Individually Energy Star controlled heating units
*Wall-to-wall carpet
*Full bathrooms with tub or walk-in shower

*Community Room

- *Pets allowed (size, weight restrictions)
- *Elevators
- *Enclosed patio
- *Sprinkler system and smoke detectors throughout.
- *Solar powered common area electricity



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Eligibility & Cost

ELIGIBILITY

Management will observe all Federal, State and local laws regarding occupancy and Fair Housing. It is unlawful to discriminate on the basis of race, color, religion, sex, national origin, disability or familial status.

- AGE persons who are age 62 years of age or older; families of which the head of household is 62 years of age or older;
- INCOME Household gross income must be less than or equal to the maximum very low income limit set by HUD as adjusted for by family size and metropolitan area.

The current income guidelines for Pasco County, FL. as of April 14, 2017 are:

- \$20,950 for one person household
- \$23,950 for two person household

COST

Rent is based on the household's annual gross income. Currently a household is not required to pay more than 30% of the household's monthly income. Rent is payable monthly and a Security Deposit is required of one month's rent or a minimum of \$50.00 whichever is greater. Gross annual income may be adjusted based on medical and handicap expenses that exceed 3% of the gross annual income. Rent is re-determined annually.

Water, heat and refuse are included in the rent. Electric when paid by the household, qualifies the household for a utility allowance thus reducing the total rent the household is responsible for by that allowance amount. The utility allowance may be adjusted annually based on current utility expenses as approved by HUD.



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Eligibility & Cost - Continued

- RESIDENCY HISTORY Households with a history of disturbing neighbors; destroying property; repeated late payment and/or non-payment of rent; permitting persons not on the lease to reside in the unit; or behavior of any household member which could adversely affect the health, safety or quiet enjoyment of others of the facility will be denied occupancy. Households who have previously resided in assisted housing and have a history of failure to cooperate with the recertification process and/or have committed fraud or misrepresentation of information required to compute that person's assistance, as well as households who have been evicted from assisted housing will be denied.
- DUPLICATION OF ASSISTANCE The unit applied for must be the applicant's sole place of residence. An applicant receiving assistance for any other unit at the time of admission will not be accepted for occupancy.
- <u>RENT PAYMENT / CREDIT HISTORY</u> Households must have a satisfactory history of meeting financial obligations including rent and utilities.
- CRIMINAL BACKGROUND Any household member with a history of criminal activity, including crimes of violence or threats of violence to another person; damage or threat to property; unlawful use of firearms; drug-related/alcoholrelated criminal activity; or sexual offender cannot be accepted.
- STUDENT STATUS There are limitations for admission of students based on legal age, familial status, veteran status and enrollment in a university or college.
- HOUSEKEEPING PRACTICES Households with histories of unsatisfactory housekeeping will not be admitted for occupancy.
- LEASE COMPLIANCE Ability to abide by the terms of the lease, to maintain both person and apartment in a manner which is not detrimental to either their safety or to the safety and well-being of other tenants.
- <u>ABILITY TO ENTER INTO A LEGALLY BINDING CONTRACT</u> The head of household, spouse or co-head of the applicant household must be able to enter into a legally binding contract.



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Screening Criteria

When determining eligibility and suitability, the following criteria will be evaluated.

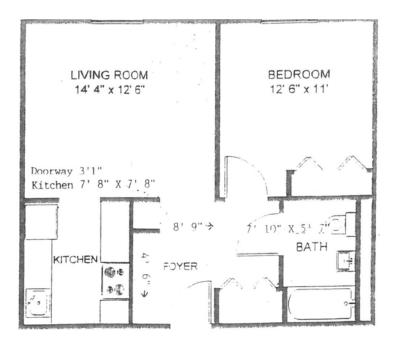
- > <u>AGE</u> proof of age for each household member
- > <u>INCOME</u> verification of all income and assets of each household member
- PROOF OF SOCIAL SECURITY Each household member must be able to provide proof of social security number.
- APPLICATION AND VERIFICATION COMPLETION Each applicant household must fully cooperate with the application process including a complete application package and verification process including a complete application package and verification of household income. Failure to provide requested information or submission of fraudulent information will be grounds for denial.
- HOUSEHOLD SIZE LIMITATIONS The number of persons in the household applicant family who intends to reside in the unit must not exceed local or state occupancy standards for the type of unit.



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Residences Floor Plan



One Bedroom Unit

Studio Unit





Providing actively aging adults affordable, welcoming homes in communities that embrace living.



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About Embrace Living Communities

EMBRACING

OUR VISION FOR WHAT IS POSSIBLE; OUR MISSION FOR WHAT IS NEEDED.

- Mission: We are guided by a vision of affordable, welcoming homes for all actively aging adults.
- Values: Our mission is to provide actively aging adults affordable, welcoming homes in communities that embrace living.

EMBRACING

OUR UNWAVERING COMMITMENT.

Our brand isn't simply our name, it's our commitment. Our commitment to be a bold voice for actively aging adults and people with special housing needs who have the right to affordable housing, regardless of race, color, religion, sex, handicap, familial status or national origin.

That's why we're advocates at local, state and national levels on behalf of those that call one of our communities' home and for many other actively aging adults that we'll never meet.

EMBRACING OUR PAST, AND OUR FUTURE.

Embrace Living Communities roots are deep and our passion for what we do is even deeper. In 1895, we began as the Bensenville Home Society providing people of all ages their opportunity to embrace living through a variety of programs, services and communities.

During the course of our over 120-year history, first as ministry of the German Evangelical Church, and today, as a United Church of Christ-affiliated human service organization, our values remain unchanged:

Faith-based Advocate Teamwork Compassion Respect Family Responsible





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Embrace Living Communities Affordable Housing Locations

Illinois

CASL Senior Housing 2108 S. Princeton Avenue Chicago, IL 60616 Office: 312-808-8010 312-808-8013 Fax: Email: casl@embraceliving.org

Castle Towers 325 S. York Road Bensenville, IL 60106 630-860-5515 Office: 630-860-5623 Fax: Email: castletowers@embraceliving.org

Greencastle of Allerton 5921 Allerton Drive Rockford, IL 61114 Office: 815-316-0490 Fax: 815-316-0363 gcallerton@embraceliving.org Email:

Greencastle of Barrington 445 E. Main Street Barrington, IL 60010 Office: 847-382-1650 847-382-1664 Fax: Email: gcbarrington@embraceliving.org

Greencastle of Bienterra 250 Bienterra Trail Rockford, IL 61107 Office: 815-277-1400 815-227-1450 Fax: gcbienterra@embraceliving.org Email:

Greencastle of Elmhurst 190 Michigan Street Elmhurst, IL 60126 Office: 630-941-8894 Fax: 630-941-8909 gcelmhurst@embraceliving.org Email:

Greencastle of Englewood 6344 S. Peoria Street Chicago, IL 60621 Office: 773-488-4999 Fax: 773-488-8598 Email: gcenglewood@embraceliving.org

Greencastle of Garfield I 3811 W. Washington Blvd. Chicago, IL 60624 Office: 773-722-3000 Fax: 773-722-3628 gcgarfield1@embraceliving.org Email:

Greencastle of Garfield II 3833 W. Washington Blvd. Chicago, IL 60624 Office: 773-722-3001 773-722-2064 Fax: Email: gcgarfield2@embracelivinig.org

Greencastle of Kenwood 4909 S. Cottage Grove Avenue Chicago, IL 60615 Office: 773-624-6300 773-624-9810 Fax: gckenwood@embraceliving.org Email:

Greencastle of Loves Park 4260 Sunset Terrace Loves Park, IL 61111 815-637-6000 Office: 815-637-6700 Fax: Email: gclovespark@embraceliving.org

Greencastle of Morgan Park & Beverly 10860 S. Vincennes Avenue Chicago, IL 60643 Office: 773-238-8380 773-238-9579 Fax: Email: gcmorganpark@embraceliving.org







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Illinois Continued

Greencastle of Mulford 2750 N. Mulford Road Rockford, IL 61114 Office: 815-633-5544 Fax: 815-633-2145 Email: gcmulford@embraceliving.org

Greencastle of North Aurora 100 Mitchell Road North Aurora, IL 60542 Office: 630-966-1500 Fax: 630-966-1516 Email: gcnaurora@embraceliving.org

Greencastle of Palatine 450 E. Baldwin Road Palatine, IL 60074 Office: 847-776-9420 Fax: 847-776-9487 Email: gcpalatine@embraceliving.org

Greencastle of Sterling 15 East 23rd Street Sterling, IL 61081 Office: 815-625-1401 Fax: 815-625-7471 Email: gcsterling@embraceliving.org

Greencastle of Woodlawn I 808 E. 61st Street Chicago, IL 60637 Office: 773-643-8100 Fax: 773-643-8335 Email: gcwoodlawn1@embraceliving.org

Greencastle of Woodlawn II 6033 S. Cottage Grove Avenue Chicago, IL 60637 Office: 773-753-3410 Fax: 773-752-8978 Email: <u>gcwoodlawn2@embraceliving.org</u> Greenwood II LLC – Dover LaGrange 16 N. Dover Place LaGrange, IL 60525 Office: 773-238-8380 Fax: 773-238-9579

Immanuel Residences 1122 Gilbert Avenue Downers Grove, IL 60515 Office: 630-852-1310 Fax: 630-852-9403 Email: immanuel@embraceliving.org

Martin Avenue Apartments 310 West Martin Avenue Naperville, IL 60540 Office: 630-357-0909 Fax: 630-357-1699 Email: <u>martinave@embraceliving.org</u>

North Orchard Place 1600 North Orchard Place Chicago, IL 60614 Office: 312-787-0303 Fax: 312-787-5686 Email: <u>northorchard@embraceliving.org</u>

Orchard Place of Englewood 6333 S. Sangamon Street Chicago, IL 60621 Office: 773-488-4999 Fax: 773-783-9910 Email: <u>openglewood@embraceliving.org</u>

Orchard Place of Morgan Park & Beverly 11230 S. Vincennes Avenue Chicago, IL 60643 Office: 773-779-6938 Fax: 773-779-8552 Email: <u>opmorganpk@embraceliving.org</u>

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Illinois Continued

Patten House of Glenview 939 Harlem Avenue Glenview, IL 60025 Office: 847-724-6308 Fax: 847-724-5836 Email: patten@embraceliving.org

Peace Memorial Manor 3737 Highland Avenue Downers Grove, IL 60515 Office: 630-960-5770 Fax: 630-960-9774 Email: peace@embraceliving.org Prairie View Villas 3246 Vandever Avenue Pekin, IL 61554 Office: 773-238-8380 Fax: 773-238-9579

Florida

Apostles Village 525 E. Sadie Street Brandon, FL 33510 Office: 813-654-2690 Fax: 813-685-5618 Email: <u>apostles@embraceliving.org</u>

Beneva Oaks Apartments650 N. Beneva RoadSarasota, FL 34232Office:941-365-3524Fax:941-955-5083Email:benevaoaks@embraceliving.org

Greencastle of Bayonet Point 11722 La Madera Blvd. Port Richey, FL 34668 Office: 727-869-6617 Fax: 727-869-6747 Email: gcbayonetpt@embraceliving.org

Orchard Place of Sarasota 1300 N. Lockwood Ridge Road Sarasota, FL 34237 Office: 941-952-9933 Fax: 941-952-9832 Email: opsarasota@embraceliving.org

Missouri

Bethel Greencastle North 4100 N. Brighton Avenue Kansas City, MO 64117 Office: 816-453-9235 Fax: 816-459-8460 Email: <u>betheln@embraceliving.org</u> Bethel Greencastle South 4040 N. Brighton Avenue Kansas City, MO 64117 Office: 816-453-9274 Fax: 816-459-8460 Email: bethels@embraceliving.org



